

2025 PECAN FESTIVAL

FOOD VENDOR SIGN UP



VENDOR DETAILS

Full Name : _____

Business Name : _____

Phone Number : _____

Email Address : _____

PAYMENT DETAILS: BOOTH COST IS \$150

Method: CASH CHECK INVOICE #: _____

Deadline: All payments must be received by 10/01/25.

Tribal Members : CBID #: _____

\$50 of the booth cost goes back to the Muscogee Creek Tribe.
If you are a tribal member \$50 of the booth rent is waived.

AGREEMENT : By signing this form you agree to the following:

- I have read the entire contract attached to this vendor form.
- I have filled out the contract completely and legibly, initialed all pages, signed and dated the form.
- I will return the signed contract to the Okmulgee Chamber of Commerce along with proof of insurance, fees, menu, and electrical needs.
- I understand a signed, approved/confirmed copy will be returned to me via mail.
- Upon acceptance by Okmulgee Chamber of Commerce, completion and return of this application is a commitment and will serve as a binding agreement between concessionaire and the Okmulgee Chamber of Commerce.
- I understand the Okmulgee Chamber of Commerce reserves the right to select groups or individuals who will enhance the marketability of the 2025 Okmulgee Pecan Festival.

DATE

SIGNATURE

FOR QUESTIONS PLEASE CALL: OKMULGEE CHAMBER OF COMMERCE

PHONE: 918-756-6172

EMAIL: EXECUTIVEDIRECTOR@OKMULGEECHAMBER.ORG

ADDRESS: 112 N MORTON AVE OKMULGEE, OK 74447



2025 PECAN FESTIVAL

FOOD VENDOR SIGN UP CONTRACT



VENDOR DETAILS:

This contract shall serve as an agreement between Okmulgee Chamber of Commerce and:

Business Name:
Social Security / Federal ID Number:
Contact Name:
Address:
City, State, Zip Code:
Phone Number:
Email Address:

Hereinafter referred to as the Concessionaire. The following represent the agreements and understandings between the Okmulgee Chamber of Commerce and the Concessionaire. It is the sole responsibility of the Concessionaire to notify the Okmulgee Chamber of Commerce regarding changes in leadership within the business, the correct contact person, address, telephone numbers, etc. Concessionaires are required to be open during the hours listed below. Non-compliance will result immediate termination of this contract and removal from the 2025 Okmulgee Pecan Festival. THERE WILL BE NO EXCEPTIONS.

2025 OKMULGEE PECAN FESTIVAL HOURS OF OPERATION:
SATURDAY OCTOBER 11TH, 2025 | 9AM-5PM

DATE

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HEALTH INSPECTIONS:

Vendors **MUST** be operational for Health Department inspection prior to the opening of the event. Any fees assessed by the Health Department are the responsibility of each Concessionaire. All electrical appliances must be hooked up and ready by this time. Non-compliance with the inspections will result in immediate termination of this contract and removal from the 2025 Okmulgee Pecan Festival. **THERE WILL BE NO EXCEPTIONS.**

SALES TAX PERMIT:

All vendors must have a current Oklahoma sales tax permit and complete tax form given at the time of payment.

CITY OF OKMULGEE LICENSE:

City license is included in your vendor space.

- **ALL VENDORS MUST HAVE CURRENT SALES TAX AND HEALTH DEPARTMENT PERMITS.**

FEES:

vendor fee is \$150 per booth space. If Concessionaire is a tribal member with a CBID number \$50 of the booth rent is waived. All checks must be made payable to Okmulgee Pecan Festival. There will be no refund of any space reservation fees for any reason.

PROVISIONS:

2025 Okmulgee Pecan Festival agrees to provide the following services and items **ONLY** in return for space reservation fees called for in this agreement: Service space, electrical service (must be specified in advance), potable water (vendor provides RV quality water hoses from service point), trash service. These items will be provided for the exclusive use the Concessionaire for a food service area for the 2025 Pecan Festival.

MENU:

The items listed on the Form "A" MENU", will be the only approved items and prices for sale at the 2025 Okmulgee Pecan Festival.

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ACCEPTANCE OF CONTRACT:

The Okmulgee Chamber of Commerce does hereby accept said offer, and the signature of a duly authorized representative below, constitutes official acceptance, bonding Concessionaire and Okmulgee Chamber of Commerce to the terms and conditions set out in this contract.

In witness thereof Concessionaire and The Okmulgee Chamber of Commerce to the terms and conditions set out in this contract.

Acceptance made this _____ day of _____, 2025.

CONCESSIONAIRE SIGNATURE

OKMULGEE CHAMBER OF COMMERCE

PRINTED NAME

PRINTED NAME

DATE

DATE

2025 PECAN FESTIVAL

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OKMULGEE PECAN FESTIVAL FOOD VENDOR CONTRACT RULES & REGULATIONS FOR 2025

Liability Release: Upon signature of this contract, Concessionaire releases and forever discharges 2025 Okmulgee Pecan Festival, its officers, directors, employees and volunteers, Oklahoma Chamber of Commerce, all sponsoring organizations and their directors, officers: responsibility, personal liability claims, loss in damage arising of or in conjunction with Concessionaire's participation in the 2025 Okmulgee Pecan Festival in Okmulgee, OK. Concessionaire understands that they may be held financially responsible for any damage due to their fault. This contract shall be governed by the laws of the State of Oklahoma.

Deadlines: The Concessionaire agrees to provide the contract, rental fee, insurance, exact menu, prices and service and electrical needs to be used during the 2025 Okmulgee Pecan Festival by October 1st, 2025. Prices listed on said menu are firm and may not be changed during the 2025 Okmulgee Pecan Festival. Should Concessionaires begin to run out of product, the Food Vendor Chairman just approve any substitutions to the menu. NOTE: Contract not meeting deadlines, or those submitted incompletely will not be accepted.

Menu: Concessionaire must provide their final menu on enclosed Form A. (Will accept an attached menu to this form). 2025 Okmulgee Pecan Festival reserves the right to final approval on menu items and can deny certain items in order to keep variety in the festival. No additions or changes to the menu will be allowed during the 2025 Okmulgee Pecan Festival.

Insurance: 2025 Okmulgee Pecan Festival, its officers, directors, employees, volunteers, the Okmulgee Chamber of Commerce, and/or sponsors shall assume neither liability nor responsibility for the personal property or persons of the Concessionaire immediately proceeding, during, or following the 2025 Okmulgee Pecan Festival.

- Bodily Injury: \$1,000,000 per occurrence
- Bodily Injury: \$1,000,000 multiple claimants any single accident.

Liability: 2025 Okmulgee Pecan Festival, its officers, directors, employees, volunteers, the Okmulgee Chamber of Commerce, and/or sponsors shall assume neither liability nor responsibility for the personal property or persons of the Concessionaire immediately proceeding, during, or following the festival.

2025 Okmulgee Pecan Festival, its officers, directors, employees, and volunteers, The Okmulgee Chamber of Commerce, and/or sponsors shall be indemnified and held free and harmless from any and all liability occasioned by any case whatsoever arising from the Concessionaire's actions and shall not be responsible for any accident, damage, or theft to any person or article employed by or in the possession of the Concessionaire while on the grounds of the 2025 Okmulgee Pecan Festival.

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OKMULGEE PECAN FESTIVAL FOOD VENDOR CONTRACT RULES & REGULATIONS FOR 2025

Services and Products Rendered: Concessionaire hereby agrees that the 2025 Okmulgee Pecan Festival shall have the sole right to determine if the services being presented by the Concessionaire constitute a nuisance or are disturbing the peace during the operation of the 2025 Okmulgee Pecan Festival. 2025 Okmulgee Pecan Festival may require or demand alteration in the operation by personnel of Concessionaire to comply with their judgement in this regard.

1. Other Terms & Conditions

- a. No personal vehicles will be allowed in the festival area, defined as any areas within the boundaries of the festival during operating hours.
- b. 2025 Okmulgee Pecan Festival reserves the right to terminate the contract and take possession of the specified Food Vendor Space and to remove Concessionaire therefrom in the event 2025 Okmulgee Pecan Festival determines in its exclusive judgement, that the Concessionaire is not abiding by terms or conditions of this contract.
- c. The possession of illicit drugs and/or firearms is prohibited during the operations of the 2025 Pecan Festival. Intoxication by a Concessionaire will not be tolerated.
- d. Concessionaire consents to assignment of booth space(s) by 2025 Okmulgee Pecan Festival at such location as 2025 Okmulgee pecan Festival shall determine. 2025 Okmulgee Pecan Festival reserves the right for a proper purpose to reassign space locations to the operators of food booths at any time prior to beginning of the 2025 Okmulgee Pecan Festival. All Concessionaire equipment and supplies must be contained within the booth area or designated area and is the sole responsibility of the Concessionaire to maintain.
- e. No food vendor space may be sub-rented to any other Concessionaire, group, or individual.
- f. It is agreed and understood that the 2025 Okmulgee Pecan Festival is outdoors and subject to adverse weather conditions. In the event of adverse weather conditions every effort will be to proceed with 2025 Okmulgee Pecan Festival, depending upon the severity of the conditions.
- g. Any disputes involving Concessionaires are subject to arbitration by the 2025 Okmulgee Pecan Festival Director. The Director's decision is final.
- h. No cancellations of this contract by Concessionaire will be accepted by 2025 Okmulgee Pecan Festival after October 1st, 2025. This contract shall be governed by the State of Oklahoma.

Contact: Any food vendor issues, questions, or concerns with the 2025 Okmulgee Pecan Festival can be addressed to the following:

Sarah Rhodes, 918-756-6172, administrativeassistant@okmulgeechamber.org

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2025 PECAN FESTIVAL

FOOD VENDOR SIGN UP FORM A



Please note services request and menu information below. Provision of service by 2025 Okmulgee Pecan Festival will be noted on signed and fully executed agreement when returned to Concessionaire.

Please return this form with your signed contract no later than October 1st, 2025, to:

Okmulgee Chamber of Commerce
Attn: Sarah Rhodes
112 N Morton
Okmulgee, OK 74447

You can also email this form to administrativeassistant@okmulgeechamber.org

Business Name: _____

Contact Person Name: _____

Phone: _____

Email: _____

- **Electric:** Please Indicate HOW MANY of the following you will need:
 - _____ 20 amp _____ 35 amp _____ 50 amp
- **Service Vehicles:**
 - Will you be bringing your own storage vehicle? ____yes ____no
 - If yes, what size and type of vehicle? _____
 - If yes, will you be needing electricity? ____yes ____no
- **Menu and Price List:**
 - Please attach a copy of your menu to this form.

2025 Okmulgee Pecan Festival reserves the right for final approval on menu items and can deny certain items in order to keep variety in the 2025 Okmulgee Pecan Festival. 2025 Okmulgee Pecan Festival reserves the right to restrict beverage sales. No additions or changes to the menu will be allowed during the 2025 Okmulgee Pecan Festival.

Special Requests: Please provide any special request we should consider to help make your experience at the 2025 Okmulgee Pecan Festival successful:

DATE

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